

**Welcome to
Lawrence
Tech
Library**



A world of Information...
Just a *click* away





Gary Cocozzoli, Director of the Library

Getting to Know Us





- Located on the lower level of the Buell Management Building
- Use in person or off-campus
 - A visit in person may be very beneficial
 - Call or email if you can't come in
- Personalized attention for students and faculty
- Support for the classroom experience

LTU Library Resources


- 125,000+ items in print  
 - Books, bound volumes, microfilm
- More than 24,000 electronic books
 - read them online, anytime 
- More than 53,000 full-text journal titles available online 
- Many online indexes/abstracts, and "historic" print indexes

<http://library.ltu.edu>

- It is our gateway to all information:
 - **Library catalog** 
 - Books, eBooks, Periodical holdings, Reports
 - **Subject lists of databases**
 - Keyed to LTU's curriculum
 - **Finding Tools**
 - A-to-Z and LinkSource
 - WorldCat
- Many more guides and helpers 

or BOOKMARK:

- library.ltu.edu
- my.ltu.edu
- ltu.edu/library



OFF-CAMPUS?

Login with your Blackboard User ID
(initials+Banner number)




Use your Blackboard password, too

Brush up on Research Techniques



- Book your class: come to the library or a librarian can come to you
 - General or specialized sessions
 - Google is NOT enough!
- Much to learn: we can show you how to use the newest resources **effectively!**
 - Stop in on your own
 - Come with a friend
 - We can come to your small group setting






Some Tricks for Finding Full-Text

- **You:** tell us what you need in advance—we'll try to get it. We want your advice.
- **WorldCat** (77,000,000+ items) 
 - Lists books and journals at all libraries
 - Now shows most of our e-journals too
- **LinkSource** 
 - Look for this "LinkSource" symbol in a database
 - Click to get to full-text
 - Click to check the LTU TechCat catalog
 - Click to check WorldCat for libraries everywhere

CAN'T FIND IT HERE?

- **Always double-check with us**
 - It may be available, but hard to find
- **MeLCat** 
 - Order books yourself from hundreds of libraries
 - It's free; items sent to library's front desk
- **Reciprocal Borrowing**
 - Just walk-in to eight local academic libraries
- **Interlibrary Loan**
 - Worldwide access to all books and articles
- **MichiCard** 
 - Borrow from 300 libraries statewide



RESERVE DESK SERVICES

- We can host: 
 - **Our books and materials**
 - **Your books** (videos, answer sheets, etc.)
- Placed in the online catalog under your name 
- Short-term reserve or semester-long
- In-house only or short-term loans
- Now being developed: eReserves

Copyright – It's a Jungle out there

- Easy to get lost in the Copyright jungle
 - Ask library for assistance if you are not sure
 - TEACH Act offers some protection
 - You may have to apply for copyright and pay a fee to use some resources
 - Your department is responsible for any copyright fees owed
 - Library has an account with CCC
- 

Using Full-Text in Assignments

- Library already pays copyright on its full-text articles 
- You can use articles for assignments, but...
 - Make printed handouts only according to Fair Use/Teach Act [guidelines](#) on the library website
 - **Don't copy or scan** and place on Blackboard without permission
 - So...how to do this? 

LTU Online can help

The Technology Guide is located at

http://www.ltu.edu/ltuonline/technology_guides.asp

The guide "*Linking Digital Resources in Blackboard*" explains how to create a link for Blackboard to full-text articles online for most services.

BUT...

Contact the library if you have any questions about this (a few database entries or e-books use a different method, and sometimes we need to tweak things)

RefWorks

- Like ProCite or EndNote, but via the web
- Manage bibliographies and citations
- **RefShare** with colleagues or students
- As many folders as you want
- Help in creating papers with correct citations using **"Write 'n Cite"**
- Use **"Ref Grab-It"** for saving websites
- Hundreds of formats available
- Follow tutorials, let staff show you, come to a RefWorks session in the library

LTU LIBRARY

Call us: 248-204-3000

Email: refdesk@ltu.edu

Website:
<http://library.ltu.edu>

Yes, we do have...

- Color Copier (can charge to department)
- Black and White Copiers
- Public Printer M113a
- Several public-access computers
 - Including Microsoft Office & Internet access
- Staplers and paper clips
- Change cheerfully given
- Microfilm reader/printers

The Library Staff

- Gary Cocozzoli, Director
- Cathy Phillips, Head of Tech Services
- Gretchen Weiner, Reference and Instruction
- Mary Alice Power, Interloan and Reference
- Shelia Gaddie, Reference
- Natalie Zebula, Reference
- Elizabeth Simmons, Architecture Resource Center
- Caroline Schmitz, Head of Circulation
- Barbara Jackson, Circulation Assistant
- Marilyn Hotaling, Administrative Assistant



Library Hours

- | | |
|--------------------|---|
| • Mon – Thu | • 8:30 am – 9:30 pm |
| • Fri | • 8:30 am – 7:30 pm |
| • Sat | • 10:30 am – 4:30 pm |
| • Sun | • Closed |
| | • Open last 2 weekends of Fall, Spring Semester |

LTU Library – come and visit

